

Familiarisation Programme for Independent Directors

The Company has been familiarising the Independent Directors through various programmes:-

(A) Details of Familiarisation Programme:

1. Formal letters of appointment have been issued to the Independent Directors which, inter alia, incorporates their roles, duties and responsibilities. In addition, the Company has provided copies of Code of Conduct for Members of the Board of Directors and Sr. Executives, Code of Conduct for Prevention of Insider Trading Whistle Blower Policy, Terms of reference of the respective committees of the Board and other regulatory updates/policy framework from time to time.
2. Presentations are also made to all the Directors in order to familiarise them with the nature of industry, achievements/ awards, new products, expansion, technology, research & development, strategy/ budgets, marketing, Corporate Social Responsibility, cost conservation, identification and mitigation of various risks, etc.
3. From time to time, visit of all the Directors at Company's Plant is organised, to appraise the Directors of various aspects of the Plant and provide them an opportunity to have better understanding of manufacturing operations and processes.

(B) **Details of attendance of Independent Directors in Familiarisation Programmes are as follows:**

S. No.	Name of the Independent Director	No of programmes attended		No of hours spent in the programmes attended	
		FY 2023-24	Cumulative till date*	F.Y. 2023-24	Cumulative till date*
1.	Shri Abhimanyu Jhaver	4	29	2.45	18.00
2.	Shri Ajay Srivastava!	7	34	4.00	19.45
3.	Shri Raj Kumar Jain!	3	11	1.45	6.15
4.	Shri Kalpataru Tripathy®	2	2	1.45	1.45
6.	Shri Mudit Kumar®	2	2	1.45	1.45

* Number of programmes and total hours spent are calculated w.e.f. 1st December 2015, i.e. the date of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 comes into effect.

! Shri Ajay Srivastava and Shri Raj Kumar Jain appointed w.e.f. 24th October 2017 and 26th November 2021, respectively.

@ Shri Kalpataru Tripathy and Shri Mudit Kumar appointed w.e.f 5th September 2023.



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